



AMERICAN CITIZEN SERVICES DAY IN DÜSSELDORF

DATE: Wednesday, **September 22, 2010** (Last day of Summer) from **10:00 to 14:00**

LOCATION: **U.S. Consulate General Düsseldorf**, Willi-Becker-Allee 10, located on Bertha-von-Suttner Platz behind the Düsseldorf Hauptbahnhof. (Please leave **ALL ELECTRONIC DEVICES** at home, in your vehicle, or in storage at the train station. There will be **ONLY LIMITED** space at the Consulate to store them.)

SERVICES: Consular Officers will accept reports of birth abroad (CRBAs) and passport applications and will perform notarial services (for American citizens or for use in the United States ONLY). Consular Staff can also provide guidance on voter registration, although we recommend you visit www.fvap.gov for information specific to your home state/district. Representatives from Social Security/Veteran's Affairs and Immigrant Visa Services will be present to answer questions.

CHECKLIST OF "MUST BRING WITH YOU ITEMS" FOR PASSPORT APPLICATIONS AND CRBAs:

- ☐ ORIGINAL "RAISED OR MULTI-COLOR SEAL" SUPPORT DOCUMENT **AND** COPY OF ANY CITIZENSHIP DOCUMENTS, INCLUDING (ANY APPLICABLE DOCUMENTS FROM THE LIST):
BIRTH CERTIFICATE, NATURALIZATION CERTIFICATE, CERTIFICATE OF CITIZENSHIP, MARRIAGE CERTIFICATE, DIVORCE DECREE, ADOPTION DECREE, LEGAL NAME CHANGE DOCUMENT, ETC.
- ☐ EXISTING PASSPORT (IF APPLICABLE) **AND** A COPY OF THE NAME/PICTURE PAGE
- ☐ TWO 2x2 IN OR 5X5 CM IDENTICAL PASSPORT PICTURES THAT ARE NOT OLDER THAN 6 MONTHS.
- ☐ CASH (EUROS OR DOLLARS) OR CREDIT CARD (AMERICAN EXPRESS, MASTERCARD OR VISA; **NO EC CARDS**):
1ST TIME APPLICATION **OR** MUTILATED OR LOST/STOLEN PASSPORT: \$135
2ND TIME OR **ANY** SUBSEQUENT PASSPORT AFTER TURNING AGE 16: \$110
CHILD'S PASSPORT (UNDER AGE 16): \$105
ADULT FIRST TIME PASSPORT CARD: \$55
ADULT PASSPORT CARD RENEWAL (Adults who already possess a full validity passport may apply for the card as a renewal): \$30
CHILDREN PASSPORT CARD: \$40
CHILDREN PASSPORT CARD (In connection with or in addition to a Passport Book Application): \$15
ADDITIONAL VISA PAGES: \$82
CONSULAR REPORT OF BIRTH ABROAD: \$100
- ☐ DS-11 FOR 1ST TIME AFTER TURNING AGE 16, MUTILATED, LOST/STOLEN PASSPORT: MUST BE COMPLETED ON-LINE AND PRINTED OUT. **FOR CHILDREN UNDER 16, BOTH PARENTS MUST BE PRESENT.**
- ☐ DS-82 FOR 2ND OR **ANY** SUBSEQUENT PASSPORT AFTER TURNING AGE 16: MUST BE COMPLETED ON-LINE AND PRINTED OUT

CHECKLIST OF "MUST BRING WITH YOU ITEMS" FOR NOTARIALS:

- ☐ IN ADDITION TO THE DOCUMENTS THAT NEED NOTARIZED, BRING PROOF OF IDENTIFICATION.
- ☐ THE FEE IS \$ 50 OR EURO EQUIVALENT FOR EACH NOTARIZATION (Cash ONLY).

Forms can be found at www.travel.state.gov and other checklists at <http://germany.usembassy.gov/acs/>.

Presented by U.S. Consulate General Düsseldorf and U.S. Consulate General Frankfurt

E-mail ConsulateDuesseldorf@state.gov for more information!

